

Basic Computer Terminology

Personal Computer (PC) – Desktop



Personal Computer (PC) – Laptop



The Mouse



Removable Storage



Terminology		completed
hardware port	any place on the computer where devices can be plugged in	
USB	type of computer port used for keyboards, drives, mouse, etc.	
CD drive	a piece of hardware that reads CD's	
hardware	physical parts of the computer and devices used with a computer	
software	computer programs	
operating system	software that communicated with hardware enabling other software to run (examples: Windows, Mac OS, and Linux)	
icon	a visual representation of files and programs on the computer	
shortcut	uses an icon like a button to go directly to a file or program	
folder	store files just like real folders	
file	a collection of data stored in one unit, identified by a filename (examples: document, pictures, videos, etc.)	
window	an area on the screen that displays information for a specific program	
dialog box	a window that pops up with options for the user to select	
toolbar	a set of icons or buttons that is part of the software being used	