



PLS System Meeting – Summary
October 19, 2012
@ Pioneer Library System

Beth Gladding, **AHill**; Laurie Newell, **BLO**; Diana Thorn, **BRI**; Mary Ferris, Ron Kirsop, **CAN**; Beth Horn, Chris Finger, **GPL**; Cathy Allen, **LIM**; Theresa Streb, **LYO**; Darlene Virkler, **MAC**; Tracy Whitney, **MAR**; Blanche Warner, **NAP**; Elly Dawson, Krystina Hardter; Peg Pelletier, **NEW**; Patricia Baynes, **PAL**; Peggy Parker, **PER**; Louise Furber, Deb Dennis, **PHE**; Stacey Wicksall, **RJ**; Carol Garland, **SOD**; Angel Wright-Sackett, **SS**; Pat Evans, **VIC**; Sarah Matthews, **WADS**; Lisa Gricius, **WAR**; Cheryl Gravelle, Michelle Byrne, **WIL**; Cassie Guthrie, Jim Frey, Bob Wicksall, Aaron Zsembery, Nancy Herzig, Heidi Jensen, Jeanne Hayes, **PLS**.

Birds of a Feather: PC performance improvement tips – Aaron Zsembery— 8 attendees

Twiki: <http://plum.pls-net.org/twiki/bin/viewauth/Members/Meetings/SystemMeeting20121019>

Announcements

Cassie (PLS):

- Feedback from annual dinner showed overall success, despite cold food for some, and overall appreciation for a served dinner. Handout of Rebekkah's To Do List available on back table. We have Rebekkah's permission to email a pdf of her presentation, but not to add it to the web. Please contact Jeanne for pdf.
 - Rebekkah does a series of Advocacy Boot Camp workshops and we may have the opportunity to collaborate with Nioga Library System sometime in 2013 and bring her back to Pioneer.
 - Cheryl (WIL): Williamson board asked for Rebekkah's presentation, was energized by her keynote and is already discussing things they can do
- Reminder to send Staff Exchange Evaluations to Jeanne at PLS. We have received 12 already.
- Is there interest in a Facilities Management course @ RRLC and would you travel to Fairport for it? A show of hands in the room = 12.
- Thank you to those already registered for the Legislative Breakfast in Henrietta next Friday. (This is a thank you for the boost in current year's library aid the legislators pushed for over the Governor's proposed flat funding.) Total of 90 attendees, and hoping to get over 100. Regardless of whether your library's legislators attend, a large crowd looks good and legislators will see a large group of constituents who support libraries.
- Bullet aid (\$5,000 Gullivan's libraries; and money to some of Nozzolio's libraries) status: Gullivan's Aide "The \$ is definite. When it will be disbursed is not exact, but it is in the queue & hopefully before year end."
- Sen. Gullivan and Assemblyman Hanna visited 3 Ontario County libraries on 10/17-Naples, Bristol, & Honeoye
 - Blanche (NAP): Community leaders and community members were in attendance. Blanche asked Sen Gullivan afterward what we can do in addition to traveling to Albany and he said to continue that and continue to build relationships by visiting local legislative offices.
 - Diana (BRI): Was told that advocacy works and when Cassie suggests to send an email, then send an email. Wednesday's visit was good for the local people to see their NYS representatives and to have their voices count and maybe they will get more involved.
 - Cassie: The libraries facilitated this opportunity and local government and community members got to see their library providing civic education opportunities. It is good library exposure.
- For Betsy: Cassie showed results of last month's meeting (see link on today's Twiki agenda under Announcements) Evaluation cards for today's meeting on back table.
- For Lindsay: Reminder OWWLUG 10/26. Topics to cover: key points of the bills training, such as refunds, credits, etc. Cassie apologized for the conflict with Legislative Breakfast.

Jim (PLS): The 30-day account expiration notice to patrons via email has been implemented. Reminder OWWLAC Tues 10/23, please talk to you representative with comments/concerns.

Peg (NEW): Will the libraries be made aware of any email notices that bounce back. Answer: Yes.

Pat (VIC): Libraries had been used to getting a notice of an expiring account at the circ desk when the patron is right there and can provide updated information. Is it possible to have that helpful feature again?

Jim (PLS) will look into it. That is an Evergreen feature enhancement and a request will have to be submitted to Equinox.

Nancy (PLS) attended a Wayne County Service Agency meeting. Sheriff Virts talked about a new program—Yellow Dot—designed to help first responders provide life-saving medical attention in a crash or other emergency. He anticipates the program going state-wide. The Yellow Dot kit contains a decal for a car/home window that indicates to first responders that helpful personal information is either in your car's glove compartment or home freezer. If you are interested in hosting a brief presentation on this program please contact Sheriff Virts at 946-5797 or bvirts@co.wayne.ny.us. Request a kit be mailed to you by visiting www.nysheriffs.org/yellowdot.

- Elly (NEW) was told that first responders are not allowed to look in your wallet for information, which is why glove compartment/freezer makes sense.

Heidi (PLS): On Kathryn's behalf Heidi showed the book *Deadly Straits*. It was sent to PLS with no identifying marks and it can't be processed. Please claim if it is yours!

- Reminders: The PLS logo clothing orders are due 10/31.
- Cataloging workshops on the CE calendar—2 in October, 2 in November. 30 libraries have registered.
- Fall Support Staff workshop has 52 registrations, including 4 directors and one volunteer.

Aaron (PLS): A quick recap of today's Birds session on Computer Clean Up. See [Twiki](#) page for how-to's. Aaron reviewed steps needed to turn off software that slows down your computer and that doesn't need to be running in the background all the time. (e.g. Adobe, Java, ATI HotKey Poller) When software is unchecked [do NOT turn off Kaspersky related items] in the msconfig popup window it can still be accessed and it won't disappear, it will just take a little longer to load as it won't be constantly running in the background & using valuable memory. If you order new Dell computers and are keeping your Star SP200 printer, be sure to also get the parallel port for it. Otherwise you will not be able to use the old Star printer and a new printer costs \$200+.

Beth (GPL): Reminder: CLAC (Central Library Advisory Committee) will meet after the Nov 16 system meeting.

Pat (VIC): A local Victor author is participating in the Rochester Children's Book Festival Nov 10 @ Monroe Community College and brought in brochures and Pat brought some to the system meeting.

Mary (CAN) finds it frustrating that PLS wasn't notified.

Cathy (LIM) brought a name badge sample done by a local Lima company. Badge has a magnetic clasp - see attached proposal & contact information, cost is \$1.75 each.

Theresa (LYO): The library began the bidding process for their elevator project.

Beth (GPL): This weekend at the Phelps Arts Center— Word as Art, a Books' and Authors' Festival

- October 19, 2012 from 7:00-9:00pm – Publishers Tables and a talk by Sonja Livingston
- October 20, 2012 from 1:00-4:00pm – "Writing your Story" workshop with Sonja Livingston
- and October 27, 2012 from 11:00am-2:00pm – Lectures from Josh Mull, Elizabeth Harper and **Beth Horn**

Accessing and Creating Local Content

Guest Speakers: Barb Ciambor, RRLC; Chris Finger, Geneva Public Library; Peg Pelletier, Newark Public Library
Facilitator: Cassie Guthrie

See PLUM: <http://plum.pls-net.org/twiki/bin/view/Members/Meetings/SystemMeeting20121019>

websites: www.nyheritage.org and rlcnewspapers.org

Highlights

- New York Heritage is a project of the [NY 3Rs Association, Inc.](#) a nine-member collaborative of Reference and Research Library Councils
- www.nyheritage.org represents a broad collection of historical, scholarly and cultural materials held in libraries, museums and archives throughout NY. Three of the 9 3Rs still maintain independent sites but materials are discoverable through New York Heritage site

- Who uses the site? Students, educators, historians, genealogists, and others interested in learning more about the people, places and institutions of New York State.
- Info on how to participate is available on the Heritage website
- Contact Kourtney Blackburn at RRLC to participate and learn about the process and costs; at this time the 2012 grant money has been spent
 - RRLC has scanner available to use, including one that can process large documents i.e. maps
 - Has server space
 - Provides consulting
- the goal is to collect 1,000 collections with more than one million items
- local contributors include Geneva & Newark libraries, historical societies, FLCC, Hobart, Rochester Science Center, and St. John Fisher
- Site allows “safe” use of delicate materials; also has lesson plans and activities for school curriculum
- www.rrlcnewspapers.org is a collection of digitized historical newspapers from the RRLC service area, including Newark, Geneva, Fairport, Brockport, St. John Fisher, etc.
 - RRLC will come out to your library and speak to groups (local history, Friends, etc.) about using the site and also will work with schools/social studies classes

Chris Finger – Geneva Public Library

- New York Heritage will provide instruction for preserving materials
- The process of preparing materials to add to the site is time intensive and Geneva was lucky to have Ruth Freier, a student (and Wendy’s daughter) who specializes in archiving and rare books. Ruth devoted most of her summer to the project
- Geneva contributed 131 photos & a few drawings of Geneva architecture and social events
- Scanning is best to .tiff file at 600dpi. Geneva created a master and one to edit and also .jpg files for web use
- Ruth created the metadata (RRLC can help if you are not familiar)
 - She asked for copyright permissions if available; Onus of copyright is on you, not RRLC
 - Pre-1923 materials are copyright free
 - RRLC can walk you through the contentDM software process
 - Involves excel to text to batch load
 - Creating a landing page with rights statement

Peg Pelletier – Newark Public Library

- Village resident donated boxes of approx. 2,000 postcards
- RRLC helped narrow the scope and 6 were chosen—You don’t have to contribute a huge amount of material to be part of the Heritage site. **Starting small works!**
- The Heritage site offers researcher, students, authors access to materials held by many different organizations
- Compound scan gives front and back of postcard and in one case a third view —an enhanced version so writing on the back of post card could be more easily read
- Newark is looking ahead to possibly getting Hoffman essays on the site
- Newark also added material to RRLC newspaper project – 42 reels of microfilm under the grant and cost to Newark was postage

Question – How do you publicize or how could you?

Newark has a poster, received through the grant, and it is directly in front of the library computer area

RRLC offers a presentation on promoting this service

Also on <https://www.facebook.com/newyorkheritage> and <http://pinterest.com/nyheritage/>