



**PLS System Meeting – Summary**  
**August 17, 2012**  
**@ Pioneer Library System**

Nancy Burns, **ATT**; Diana Thorn, **BRI**; Renate Goff, **CAL**; Jenny Goodemote, Mary Ferris, Ron Kirsop, **CAN**; Terry Dearing, **DAN**; Beth Horn, Chris Finger, **GPL**; Cathy Allen, **LIM**; Theresa Streb, **LYO**; June Hamell, **MAC**; Tracy Whitney, **MAR**; Sharon Stanley, **MM**; Blanche Warner, **NAP**; Elly Dawson, Peg Pelletier, Krystina Hardter, **NEW**; Sandra Hylan, **ONT**; Patricia Baynes, **PAL**; Peggy Parker, **PER**; Deb Dennis, **PHE**; Allen Tompkins, **RC**; Stacey Wicksall, **RJ**; Donna Norris, **ROS**; Carol Garland, **SOD**; Pat Evans, **VIC**; Sarah Matthews, **WADS**; Beth List, **WAL**; Cheryl Gravelle, Michelle Byrnes, **WIL**; Dottie Pat, **WOL**; Betsy Morris, Lindsay Stratton, Jim Frey, Bob Wicksall, Aaron Zsembery, Jeanne Hayes, **PLS**.

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**Birds of a Feather: Evergreen 2.2.1 last minute looks with Lindsay Stratton — 13 attendees**

**Twiki:** <http://plum.pls-net.org/twiki/bin/viewauth/Members/Meetings/SystemMeeting20120817>

**Announcements**

Betsy (PLS): Cassie is attending NY Alliance of Library Systems 2-day retreat. Group includes public, school, and regional library systems and is planning/preparing how to address sustainable funding.

Aaron (PLS): Reviewed instructions on PLUM for Evergreen staff client upgrade—a must do before using the new EG2.2 program. The old EG will stay on your computers and details on uninstalling will go out after the upgrade. New icon is in red circle.

Bob (PLS): An email went out regarding search boxes and libraries need to do the update. Otherwise, the old search boxes will remain and take patrons to the wrong place.

The patron wireless system has been modified so that it should work when Evergreen is down. During the upgrade this weekend patrons will need to use WIFIGUEST if they want to use WiFi. Bob will send email shortly with password info.

Jim (PLS): Bob has done lots of work preparing for the Evergreen upgrade and Lindsay has put lots of work into classes and documentation on how it's going to function. The goal all along has been to minimize effects of the change and for post-upgrade Evergreen—have it be simpler, effective, and with some new features.

Betsy (PLS): Timing of all steps for the upgrade is unknown. i.e. length of time to re-index all the databases. On Sunday when the software upgrade is completed, PLS staff will test and perform post-upgrade configurations.

Aaron (PLS): The receipt printer set up is significantly easier and *only do after* the upgrade. See twiki. If want to use a current template, copy and save to your computer and before initiating the new set up, paste into box before hitting the default button.

Lindsay (PLS) assured everyone that EG 2.2 is almost exactly the same as current EG. Primary changes are shortcuts, new layout and few added features. If you can use the current system, you will be able to use EG2.2 with no significant problems. Training after the upgrade will mainly highlight *did you know you can do this better?* features.

Betsy (PLS): On system meeting Twiki page are links to: [ALA banned books week materials](#), and [Movie Licensing](#) info for library renewals. Contact Jeanne if your library wants to cancel or add a license.

Betsy showcased a [people counter](#) (also link on Twiki) that is flexible to use—doesn't need to be plugged, is lightweight and can be attached with Velcro, and counts traffic as a & b mode for entering and exiting traffic. If there is a lot of interest for purchasing Betsy will try and broker a better price than listed \$300. There is also a \$400 option that inputs data into your computer. Williamson has used a [people counter](#) for a few years. It cost \$150 and needs 2 outlets. Using a people counter in libraries with multiple entrances provides a challenge and taking a sampling at each entrance may be the solution. Individual libraries may want to share a counter, using alternately between them to save costs.

Reminders: Aug 29 deadline – Construction Grant applications are due at PLS

### ***Save the date:***

- Sept 20 – trustee/director workshop Open Meetings Law with Robert Freeman
- Sept 28 – Mary Fellows and Sue L – Early Literacy workshop
- Oct 10 – PLS Annual Dinner at Inn on the Lake, Canandaigua
- Nov 2 – Fall Support Staff workshop; outside speakers/presenters scheduled

Chris (Central Library): Have you seen the new OWWL2go interface? We have not received many comments. There will be training after the system meeting in Sept and Chris is also willing to come to your library. September is a good month to schedule. (October may be out, wife expecting this month)

Elly (NEW) introduced new Youth Services librarian Krystina Hardter.

Ron (CAN): Wood's library budget vote passed!

Betsy introduced Brodart representative Robert Scott who demonstrated their free online Collection Development tool Bibz (WIL uses). Many features: multiple user capability, search options, reviews, multiple orders, spending tracking, and duplicate order alerts. See [www.bibz.com](http://www.bibz.com)

## **Best Practices in Collection Development Panel Discussion**

See PLUM: <http://plum.pls-net.org/twiki/bin/view/Members/Meetings/SystemMeeting20120817>

Betsy facilitated the panel of presenters—Pat Evans, Nancy Burns, Cheryl Gravelle, Diana Thorn, Patricia Bayne,—as they addressed questions and offered insight on how libraries of various sizes and budgets handle collection development. At the end of the panel segment, Chris Finger spoke about the new OWWL2go interface.

### **Highlights**

- Pat reminded everyone of the days when orders were placed through Rochester Public Library from issued lists, with orders taking 4-6 weeks. Collection Development has come a long way!
- Panel places orders:
  - Weekly – **VIC** - Ingram for books, Amazon for DVDs and video games, standing orders Thorndike for large print and Books on Tape for audios; Walmart for spur of moment
  - **WIL** mostly uses Brodart's Bibz (as demoed earlier); Amazon; Better world books for out of print; MidWest tapes for DVD
  - **BRI** uses Baker & Taylor free online account, it's easy; also Amazon—their tax exempt issue is fixed
  - **PAL** uses B & T's free online; Audio To Go; Thorndike, Walmart, and Amazon.
  - Weekly – **ATT**; about the same as Palmyra; also uses Audio Additions for audio books. Also uses McNaughton (rents books) for fiction. A bit expensive, but helps to manage shelving space. Gets 20-30 per month and patrons appreciate new titles. Can return books not buying.
- Most jobbers now have duplicate order alerts. B & T free online does, but you have to specifically ask. Dansville uses Brodart for NF, and uses Bibz & B & T simultaneously, going back & forth between the 2 screens.
- Question: Tracy from Marion – Why am I using B&T Title Source 3?  
Comments: B& T TS3Subscription version has more reviews and organization & searching features for carts. Libraries using the free online version find it sufficient. Pat at Victor uses BWI free reviews as a source.
- Handling magazines? (#subscriptions)  
Palmyra (50) used to order directly and although prices a bit better, she found it hard to keep track of, now uses EBSCO. Stevens (120) and Williamson (160) also use. Cheryl (WIL) orders mostly through EBSCO and does direct order for popular magazines, i.e. Entertainment Weekly, because the savings is significant for those. EBSCO's rep Denise Fleming is very helpful and responsive.

BRI orders periodicals directly. VIC uses Amazon & direct orders from publishers.

Peggy (PER) orders directly and uses Quick Books to keep track. Blanche (NAP) uses EBSCO and some independents. Cathy (LIM) uses WT COX and spends about \$2000 on periodicals annually. Using WT Cox arbitration was able to get a reduced rate for some magazines to match what she found on Brodart and Amazon. That saved about \$400.

\*When using Amazon for magazines and using a corporate account, renewals have to be placed as a new order.

- Elly (NEW): An auditor will ask if you shop around when ordering. Cheryl (WIL): If under NYS contract, that will satisfy that condition.
- Budgeting and allocation for materials?
  - BRI – Board believes material budget important, and as savings are found elsewhere that money is moved to the materials budget. Diana is working to fine tune a quarterly allocation breakdown.
  - ATT – Board also believes materials budget important—that’s what we are there for. Materials budget allocated approx. 1/3 children & 2/3 adult. Nancy provides a spreadsheet to the board each month. Spring & Fall orders are large. Friends buy periodicals & DVDs.
  - PAL – keeps track of materials budget on spreadsheet. No concrete scientific method.
  - WIL – Board supports allocating more money for materials as able. Williamson has a good sized staff and that is the largest part of the budget, next is materials. Cheryl is a big user of spread sheets and materials divided about 1/3 each for adult, children, YA.
  - VIC – Budget is about the same over the last 10 years. Victor is often 1<sup>st</sup> or 2<sup>nd</sup> as top circulating library in Pioneer, and their budget ranks 5<sup>th</sup>. Space is an issue at Victor and as e-book demand increases, proportion of print to other formats changes.