



**PLS System Meeting – Summary**  
**January 21, 2011**  
**@ Pioneer Library System**

Beth Gladding, **AHill**; Laurie Newell, **BLO**; Diana Thorn, **BRI**; Mary Ferris, Judy Schewe, **CAN**; Melissa Correia, **CS**; Beth Horn, Tanya Thompson, Chris Finger, **GPL**; Cathy Allen, **LIM**; Darlene Virkler, June Hamell **MAC**; Tracy Whitney, **MAR**; Blanche Warner, **NAP**; Elly Dawson, Peg Pelletier, **NEW**; Sandra Hysten, **ONT**; Peggy Parker, Janet Rossman, **PER**; Louise Furber, Deb Dennis, **PHE**; Allen Tompkins, **RC**; Andrea Tillinghast-Thompson, **RJ**; Carol Garland, **SOD**; Angel Wright-Sackett, **SS**; Pat Evans, Lynne Madden, **VIC**; Anna Grace, Sarah Matthews, **WADS**; Mary Zingerella, Liz O'Toole, **WAL**; Angela Gonzalez, **WAR**; Cheryl Gravelle, Michelle Byrne, **WIL**; Cassie Guthrie, Cindy Gardner, Ellen Reynolds, Bob Wicksall, Aaron Zsembery, Lindsay Stratton, Jeanne Hayes, **PLS**.

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**Birds of a Feather: OWWL2go Device & Advice Swap – 18 attendees**

**Announcements**

Cassie (PLS): • Thank you to all the libraries who committed funds in late December & earlier this month toward OWWL2go content. Central Library has committed to taking on OWWL2go subscription cost beginning 2012. Their board agreed that this is a service beneficial to all libraries in the system and falls under the Central Library service parameters.

- SnapshotNY day is scheduled Feb 13-19. Last year Kim coordinated the one day effort for PLS libraries. Cassie is asking individual libraries to choose a day that week that will work best for them and use the NYLA site to enter stats. PLS will provide statistical data for each library—More info in next PLS notes.
- Advocacy Day March 1. Brochure going to all trustees and Friends early next week. Please encourage your trustees to join us. Bus seat \$21. Important to remind our legislators how important libraries are. We need a good showing. Although it can be discouraging we need to persevere. "Perseverance is the hard work you do after you get tired of doing the hard work you already did."—Newt Gingrich
- Cassie is working with RRLCs Kathy Miller to pull together appointments with area legislators. Feb 11 is an appointment with Assemblyman Hanna. Cassie will be contacting libraries in his district asking Directors to send representatives for this appointment.
- RRLC has Library of the Year posters and Pioneer libraries are RRLC members. Contact them today. Let's have a Pioneer Library win this distinction. Award comes with \$100 gift card, banner, and RRLC help contacting the media. Great PR!
- Judy Schewe, Wood Library's Reference/Adult Services Librarian has accepted a position at RPLs art division, as reference and music librarian. Congratulations Judy.
- Debby Emerson, one of today's speakers, has accepted the position of Executive Director at Central New York Library Resources Council in Syracuse. Congratulations Debby.
- **Lots of PR materials available.** Balloons, posters, postcards, and EG flyers. Please take and use at your library. Posters are great for using out in the community.

Cassie for Betsy (PLS): who is out today.

- Contact Betsy if you are interested in providing an OverDrive download station in your library. PLS is setting up a test server which will be available at the next System Meeting. OverDrive Download Station only supports downloading audiobooks. Betsy is investigating ways in which libraries can offer in-library downloading of ebooks.
- OverDrive has a community reserve program where local content can be uploaded to the OverDrive server and made available to OWWL2go users, or all OverDrive users. One possibility is converting oral history cassettes to MP3 files, obtaining the necessary rights, and uploading them. Does your library have a collection you're interested in adding? Contact Betsy.
- Having local content available is a great press opportunity and a big part of our future! i.e. Blanche at Naples and their civil war materials.

Cindy (PLS): • Annual report is not yet unlocked. A workshop is scheduled Jan 31 @PLS, 10am. Cindy encourages all new Directors or folks who'd like a refresher to attend. Reports are due to Cindy FEB 11 and

they are processed and submitted to the state March 1. DLD has a report that you can view to get a head start and PLS will have data coming out next week.

- There is a metal desk available to libraries. Contact Cindy if you'd like.
- 1099 Miscellaneous Forms are available for those libraries who have paid a contractor who is not incorporated and who you've paid more than \$600 in 2010.

Lindsay (PLS): • OWWLUG mtg 1/28 and OWWLAC mtg 1/25. Both agendas are on the twiki.

- February's system meeting program is about providing Barnes and Noble nooks with preload content for circulation to your patrons. B&N representatives will be there.

Bob (PLS): • Network Bandwidth Considerations – information table on the twiki <http://plum.pls-net.org/twiki/bin/view/Members/NetworkBandwidthConsiderations>. Lists current bandwidth, costs, upgrade costs, #PCs, and sonic wall level.

- Contact Bob if you'd like an upgrade. Number of PCs effect sonic wall level needs.

Aaron (PLS): • In delivery next week: After Hours Troubleshooting Flow Chart, an important tool to use to help figure out issue, what is supported, and who to contact for fastest service.

Ellen (PLS): • Summer Reading Planning, all day workshop March 4. Register on the Calendar of Events

- Books available from publishers as review copies will be randomly distributed to system meeting attendees. The publishers provide these as review copies, not in lieu of purchase, so individuals cannot pick what they want for their libraries. Remaining copies will be used in workshops.
- BookLetters. Adventure Fiction list needs a sponsor. Melissa at Clifton Springs agreed to take on these purchases.

Beth (Central Library): • Beth will continue as Interim Director through January. Feb 1, Linda Nichols will be Interim Director until new director is hired.

- Central has been answering OWWL2 go Help tickets.
- Memo used at today's Birds session will be sent to all.

Chris Finger (GPL): • Chris was hired at Geneva to work as a PCC grant coordinator. The grand opening was held recently, and the first course completed. See Geneva website. Coming in February, excel and computer basic classes.

Louise (PHE): • Phelps just received their 5 Ancestry Institution subscriptions for 5 consecutive users and they are good for 5 years. Originally with their 25 yearbook contributions they were to receive 10 licenses, no expiration. The company changed their policy.

- Believes that an estimated 5% of their collection did not migrate properly to EG. Missing data, barcode not scanning, etc.

Pat (VIC): Have new DVD cases available.

Anna (WADS): DVD cases are great to use with music CDs.

Elly (NEW): Reminder to check and clean your smoke detectors, have fire extinguishers checked and have staff know how to use them. A recent fire in the library furnace room is a reminder how important these safety devices are.

## **Program**

### **Libraries as Providers of Digital Content**

Facilitator: Ellen Reynolds

Speakers: Blanche Warner, Naples Library; Archivist Linda Clark Benedict, Hobart and William Smith Colleges; Debby Emerson and April Younglove, RRLC.

Digitizing materials helps preserve the originals, allows more people to view them, and is great press for the library.

#### Highlights:

- Naples started their digital archive project in Feb 2010. They have items from the Civil War: journals, ledgers, diaries, approx. 200 letters, and newspapers on microfilm. Blanche consulted with Ed Varno of the Ontario County historical society, and was put in contact with Ajay Pasupuleti @ NanoArk Corp. of Rochester. The Naples Historical Society provided funding of \$12,000 to have the library's historical documents digitized.
- See Naples website, local history to access the files. The files are in jpg format.
  - The first box says webuser, put webuser in the 2nd box, too. Then, after it loads click *once* on one of the two drawers (civil war or newspapers) then click *once* in the middle column, then click *once* on the little box on the left hand side of the file you choose. Go up to file preview and click *once* on that and then click on preview.
  - When you want to go back to the previous page, go to the black x on the top right of the page, not the red x at the very top or you'll go all the way out.
- Channel 8 did a TV segment about the Naples Library and the Civil War materials.  
[http://rochesterhomepage.net/search-fulltext?nxd\\_id=216636](http://rochesterhomepage.net/search-fulltext?nxd_id=216636)
- The archives of HWS are available via their catalog, <http://library.hws.edu/archives> Linda also has a blog *Alone in the Archives* <http://lcb48.wordpress.com/>.
- Users access the archives for research for history projects, genealogy, arts & architect classes, alumni searches, etc. The archives also are used in a public works class where students learn to work in historical societies, museums, and how to research & write concisely.
- Try to think ahead as to how someone might want to use a photo and tag it with words to help with a search. i.e. winter-if the photo was shot in that season, students-if featured in a photo, event – for which photo was taken.
- Dipity.com is one site useful for creating timelines. There are others that may be better.
- Future project for Linda at HWS: Would like to post photos to see if any one recognizes it, may know the date, and people in it.
- Access FLAG heritage via the RRLC homepage or <http://www.flaggeritage.org/>. FLAG Heritage contributes to NY Heritage site, [www.nyheritage.org](http://www.nyheritage.org)
- PLS libraries are RRLC members. Access is free for using CONTENTdm software and can use the RRLC digitization lab, or use your own scanner (contact RRLC for suggestions)
- RRLC Classes and site visits are available to help with your digitization project.