

OWWLAC Meeting Minutes
November 30, 2010

Present: Chair, Lindsay Stratton; from PLS, Cassie Guthrie, Betsy Morris; from Member Libraries, Patricia Baynes, Melissa Correia, Anna Grace, Sandra Hylen, Donna Norris, Michael Nyerges, Erin Robinson

Lindsay Stratton opened the meeting by welcoming the new members. She then commenced with the agenda items.

New Business:

1. Set 2011 meeting schedule

It was agreed that the committee will meet on the 4th Tuesday of the month at 1:30. Meetings will be scheduled for every month, but may be cancelled if there is a lack of sufficient content. As detailed later in meeting during the review of the Bylaws, there will be a minimum of 4 meetings a year and representatives who are unable to attend a meeting may send a proxy.

2. Review OWWLAC Bylaws

Cassie Guthrie led the Bylaws review, offering her proposed changes as she stepped through the document. The agreed upon revisions will be posted on the twiki on Friday, December 3. During the review, there was a discussion about agenda items and open discussion. It was pointed out that items submitted in advance for the agenda have the advantage of allowing background information to be gathered prior to the meeting. It was also stated that open discussion will always be a part of the meeting. And, representatives were reminded that member library staff can submit their issues or concerns to any OWWLAC representative or PLS staff member.

3. Assign PLSDAC liaison

After brief discussion, it was decided that a single liaison to serve a one year term will be selected at the January meeting of OWWLAC.

4. Evergreen discussion/brainstorming

Lindsay opened the discussion with a member library submission to Donna Norris. After reviewing positive features such as the ability to find last users, all patron information easily accessible on one screen, improved pull lists, book bags, and improved patron searching, the writer went on to request these improvements:

- A gender option in the patron record
- Movie ratings display in the OPAC
- Ability to set defaults for Title, Author in Advanced search
- Option to turn off print on checkouts and fine paying
- Overdue lists are horrible, return to old format if possible. In the discussion, it was pointed out that additional authors appear as 2 entries on an overdue notice.
- Patrons want to know how many holds there are and their place on the list
- Cataloging is slow
- Renewals are slower

Reviewing and discussing these suggestions brought up the need for an enhancements queue separate from the Report a Problem form. PLS will develop something to fill this need.* And, it was pointed out that the Known Issues report needs to be kept current. This would help members to know what we are working on and improve communication on the issues.

The open discussion continued with questions about

- The optimum resolution for the staff client, with comments about many of the pop up windows not being fully displayed.
- Need for the ability to sort the Holds Pull list by 2 fields and print or export
- Daily overdue issue rather than a truly merged file
- Check boxes for Show Issues and Show Volumes in holdings maintenance not remaining checked between sessions at ONT, though they do remain checked for users at PLS. Sandra will look again.
- It was pointed out that, while called 3-part mailers, we are actually using 2-part mailers. Some libraries are interested in 3-parts and might be worth further investigation.
- It was suggested that RSS be investigated as a means of communicating latest updates to issues or twiki documentation. Lindsay explained that the TWIKI RSS feature only alerts to a new page.
- It was suggested that OPAC search widgets be created for specialty searches, such as “items available at the library”, etc.
- Reports—when will they be issued and will libraries be able to run their own. Betsy explained that the reports interface is inelegant and cumbersome. She also indicated that until the test server is synchronized with the production server, PLS cannot develop and test reports. All development needs to be done in the test server to preclude any performance impact on the production server. PLS is investigating 3rd party reporting tools that may simplify reports creation.
- Holds availability for newly added items. Lindsay explained the holds targeter process and why there may be a delay on a newly added item getting trapped for a hold right away.

The meeting concluded with a brief discussion of the revenue generation ideas brought up at PLSDAC: holds fees and fees for out of system cards. It was suggested that these ideas warrant consideration and that research should be done on the impact of such fees when implemented at other systems. PLS will gather what they can from other similar systems and share that information as the beginning of the broader conversation.

Minutes by Betsy Morris on December 1, 2010

**[An Evergreen Wish List page has been created at <http://plum.pls-net.org/twiki/bin/view/Evergreen/EvergreenWishList.>]*