

From: _____

Agency name, address, and telephone

Our agency wishes to borrow materials from the Pioneer-OWWL Library System. We would like to be registered as an OWWL Agency borrower.- Once registered, we understand that we will receive a single OWWL card and password.

- ◆ Our agency will agree to:
 - ◆ Use the OWWL card to place holds online.
 - ◆ Be responsible to see that items are picked up from the local public-OWWL member library.
 - ◆ Be responsible to see that items are returned or renewed on time.
 - ◆ Pay overdue fines for overdue items, if applicable.
 - ◆ Pay replacement charges for lost or damaged items.

- ◆ Authorized users will present the card at time of checkout.
- ◆ Users from my Agency agree to use this card to only borrow items that are for direct agency use or programming.

- ~~◆ Loan period and renewal rules for registered agencies:~~
- ◆ Materials borrowed will be subject to the check out library's loan periods and fine structure.
 - ~~◆ Limit of 20 simultaneous holds.~~
 - ~~◆ There is a \$1 fee if an item placed on hold is not picked up within one week of notification.~~

I agree that the Agency named above will take full responsibility for items borrowed with the OWWL Agency card. Users from my Agency agree to use this card to only borrow items that are for direct agency use or programming.

Signed _____

Title _____

Date _____

(Please sign 2 copies and keep one for your files)

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