

CLAC Meeting
May 20 2011
Minutes

In attendance: Cassie Guthrie, Carol Shama, Cathy Allen, Sandra Hylen, Betsy Morris, Theresa Strebe, Linda Nichols, Beth Horn, Angel Wright-Sackett.

Notes from previous meeting on February 18, 2011

- Ok as is (as long as Beth corrects the typos)

Central Library Aid Narrative for Budget Application

- The revised narrative was approved by the Geneva Public Library Board, and included updated language in relation to training and distance learning

Revised 2011 Budget & Allocations

- The actual reduction in state aid was 23%
- After discussion, the budget allocations were changed as follows:
 - Nonfiction books: \$17,329.29
 - Cathy suggested putting more funds toward test prep materials to make up for the lingering loss of LearnATest
 - Reference books: \$3,000.00
 - Beth and Carol discussed GPL and Wood Library resource-sharing Morningstar Investment Survey and ValueLine. Beth will contact Ron to plan for this
 - Nonfiction audiobooks: \$2,500.00
 - Nonfiction DVDs: \$2,000.00
 - The lowest circulating (outside of GPL) materials are DVD sets. Member requests for these items should be weighed against the cost and need
 - Perhaps a list of DVD sets available at GPL should be sent out to member libraries to increase use?
 - Nonfiction OverDrive: \$7,000.00
 - By title count, 70% eBook and 30% audio

Assess progress toward meeting Plan of Service goals

- The current Plan of Service will be extended for one year; PLS will work on their plan this year

Discuss new initiatives and means of promoting existing services

- Update Central Library Bookletters
- Update membership on changes to genealogy research fees
 - Add a copy charge to the fees?
- Advertise programs on Ancestry & HeritageQuest
- Promote OWWL2go help ticket
- How will the PCC benefit PLS?

Review previous quarter expenditures & budget report

Review previous quarter statistical report

2011 Digipalooza Conference

- Funding Wendy & Beth's attendance at the conference was approved by the members; \$900 will be moved from the Nonfiction book budget line to cover the expenses

Minutes submitted by Beth Horn, August 18, 2011