



## **GIFTS AND DONATIONS**

The Pioneer Library System welcomes financial and material donations.

### **Financial Donations:**

All gifts will be used at the Library System's discretion unless the donor requests a special usage agreement that further advances the mission of the Library System. For donations of \$10,000 or less this agreement can be made between the donor and the Executive Director. For gifts of more than \$10,000 the Board of Trustees must approve the agreement.

### **Financial Donations for Digital Collections:**

The Library System may accept financial gifts for digital collections (i.e. OverDrive/OWWL2Go). Gifts for this purpose will be used at the discretion of the Library System and spent in the best interest of digital collection as a whole. Donor requests for specific titles may accompany donations with the understanding that not all titles are available to the Library System and the Library System does not have control over the priority checkouts or holds.

### **Materials Donations:**

The Library System may accept material donations. The Library System will choose to accept materials based primarily on the condition of the item, the usefulness of the item, and whether the item complements the current holdings in the Library System's collections. The Pioneer Library System retains full control over all donated materials. Donated items are added to the Library System's collections, given to other institutions, or disposed of in other ways at the sole discretion of the Library System. No agreement will be made to waive this control.

The Library System does not provide pick-up service for donated materials and all deliveries of donations must be arranged in advance with the Executive Director, or his/her designee.

The Library System will acknowledge all donations in writing. Only in the case of financial gifts will monetary values be assigned. It is the responsibility of the donor to have materials appraised before donating them to the Library System.

*Amended: May 12, 2021*  
*Reviewed: September 9, 2020*  
*Adopted: May 13, 2015*