



BOARD MEETING MINUTES

Wednesday, July 14, 2021, 5:00pm
PLSHQ 2557 State Rt. 21, Canandaigua, NY 14424

PLS Board Members present: Virginia Keenan, Judith McKinney, Ellen Mitchell, Subrata Paul, Christine Ryan, Jennifer Tessendorf

PLS Board Members excused: Julie Gruendike, Elizabeth Smith-Rossiter

Also in attendance: Ron Kirsop, Suzanne Macaulay, Kelly Nemitz (PLS Staff)

CALL TO ORDER:

Christine Ryan called the meeting to order at 5:01pm.

PUBLIC COMMENT PERIOD

There was no public comment.

ADOPTION OF THE AGENDA

MOTION 77: Ellen Mitchell moved to adopt the July 14, 2021 Agenda. Judith McKinney seconded and the motion carried.

APPROVAL OF THE MINUTES

MOTION 78: Judith McKinney moved to accept the Minutes from the June 9, 2021 Board Meeting. Jennifer Tessendorf seconded and the motion carried.

FINANCE REPORT

Kelly Nemitz reviewed the Cash Activity Report from 06/04/21 through 07/09/21.

MOTION 79: Jennifer Tessendorf moved to accept the Cash Activity Report. Virginia Keenan seconded and the motion carried.

Kelly Nemitz reviewed the Warrants from 06/10/21 (\$3,758.06), 06/17/21 (\$19,758.26), and 06/30/21 (\$2,468.26).

MOTION 80: Virginia Kennan moved to accept the Warrants. Subrata Paul seconded and the motion carried.

Kelly Nemitz reviewed the YTD Report ending in 06/30/21.

MOTION 81: Subrata Paul moved to accept the YTD Report. Ellen Mitchell seconded and the motion carried.

EXECUTIVE DIRECTOR'S REPORT

Ron Kirsop provide an update to PLSHQ's response to Executive Order Updates and current CDC guidance.

Ron gave an update on the System's Plan of Service 2022 – 2026. The final draft will be brought to the September Board meeting.

Ron provided an update on State Aid Assurances and State Aid Figures for FY 2021 – 2022.

Ron provided an overview of the American Rescue Plan Act (ARPA) which will provide federal relief funds to libraries distributed through regional councils. Ron will be part of the team at Rochester Regional Library Council (RRLC) that will help decide on funding allocation locally.

Ron provided an update on Trustee Support for OWWL Libraries including upcoming workshops and various Director Searches at member libraries.

Ron provided an update on some System-wide projects/programs including Walk to Your Library and Spectrum upgrades.

Ron provided a Legislative update on Senate Bills that will impact libraries including S4435 (Trustee Training) and S5753 (90/10 Construction Grant Match).

CENTRAL LIBRARY REPORT

Kelly Nemitz reviewed the 2021 Central Library Budget through 06/30/21.

MOTION 82: Ellen Mitchell moved to accept the 2021 Central Library Report. Judith McKinney seconded and the motion carried.

PLSDAC LIASON REPORT

Ron Kirsop reviewed the PLSDAC Liaison Report.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

DISCUSSION: Ron Kirsop led a discussion the State Aid Assurances and Request.

MOTION 83: Subrata Paul moved to accept the Preliminary Construction Aid Figures. Jennifer Tessendorf seconded and the motion carried.

MOTION 84: Judith McKinney moved to approve the Building Capital Plan. Jennifer Tessendorf seconded and the motion carried.

MOTION 85: Jennifer Tessendorf moved to approve the Vehicle Capital Plan. Virginia Kennan seconded and the motion carried.

MOTION 86: Ellen Mitchell moved to approve the Office Administrator Position. Judith McKinney seconded and the motion carried.

DISCUSSION: Ron Kirsop led a discussion on Online Meetings moving forward.

DISCUSSION: Ron Kirsop led a discussion on the Annual Meeting and OWWLie Awards in October.

MOTION 85: Jennifer Tessendorf moved to approve the Use of Assigned Reserves for Computers/Technology. Virginia Keenan seconded and the motion carried.

MOTION 86: Virginia Keenan moved to approve the OWWL Cost Share Subsidy at 22%. Subrata Paul seconded and the motion carried.

ADJOURN

MOTION 87: Subrata Paul moved to adjourn the meeting. Ellen Mitchells seconded and the meeting adjourned at 6:00pm.

NEXT MEETING

Wednesday, September 8, 2021 at 5:00pm at PLSHQ.

Respectfully submitted,
Suzanne Macaulay
Approved on September 8, 2021