



BOARD MEETING MINUTES

Wednesday, March 10, 2021, 5:00 pm
GoToMeeting – Per Executive Order 202.1

PLS Board Members present: Virginia Keenan, Judith McKinney, Ellen Mitchell, Subrata Paul, Christine Ryan, Jennifer Tessendorf

PLS Board Members excused: Julie Gruendike

Also in attendance: Ron Kirsop, Suzanne Macaulay, Kelly Nemitz (PLS Staff); Stacey Wicksall (PLSDAC Liaison)

CALL TO ORDER:

Christine Ryan called the meeting to order at 5:04pm.

PUBLIC COMMENT PERIOD

There was no public comment.

ADOPTION OF THE AGENDA

MOTION 19: Judith McKinney moved to adopt the March 10, 2021 Agenda. Ellen Mitchell seconded and the motion carried.

APPROVAL OF THE MINUTES

MOTION 20: Judith McKinney moved to accept the Minutes from the February 10, 2021 Board Meeting. Subrata Paul seconded and the motion carried.

TRUSTEE ACTIONS

MOTION 21: With regrets, Ellen Mitchell moved to accept the resignation of Matthew Sickles, Ontario County, from the Pioneer Library System Board. Judith McKinney seconded and the motion carried.

MOTION 22: Judith McKinney moved to appoint Jennifer Tessendorf, Ontario County, to the Pioneer Library System Board to fill the unexpired term ending in 2023. Subrata Paul seconded and the motion carried.

Christine Ryan administered the Oath of Office to Jennifer Tessendorf.

FINANCE REPORT

Kelly Nemitz reviewed the Cash Activity Report.

MOTION 23: Subrata Paul moved to accept the Cash Activity Report. Ellen Mitchell seconded and the motion carried.

Kelly Nemitz reviewed the Warrants from 2/10/2021 (\$89,375.76) and 2/24/2021 (\$6,625/14).

MOTION 24: Judith McKinney moved to accept the Warrants. Virginia Keenan seconded and the motion carried.

Kelly Nemitz reviewed the YTD Report ending in 02/28/2021.

MOTION 25: Ellen Mitchell moved to accept the YTD Report. Subrata Paul seconded and the motion carried.

EXECUTIVE DIRECTOR'S REPORT

Ron Kirsop provide a recap of Advocacy Day, held virtually on February 26, 2021. Ron and representatives from PLS/OWWL Libraries were able to meeting with four Assemblypersons and three Senators who represent our library counties. A few requests for six-month follow-up visits have come in, and Ron will be scheduling those as it gets closer to fall.

Ron gave an update on the State Budget. Some of the funding withheld from FY 2020 has been released to library systems.

Ron outlined the Build America's Libraries Act and shared a letter he wrote to Senator Gillibrand and Senator Schumer in support of this legislation.

Ron gave an update on the System's operations during ongoing public health concerns.

Ron summarized the decision by Dr. Seuss Enterprises to remove six of its titles from publication. The system did not offer a formal decision on what actions OWWL Libraries should take with these six books, but instead provided libraries with resources to help them make the decisions locally aligned with their libraries' individual policies and procedures.

STRATEGIC PLANNING REPORT

Suzanne Macaulay provided a quarterly update on the system's Strategic Plan, outlining Year Two progress and accomplishments thus far.

CENTRAL LIBRARY REPORT

Kelly Nemitz reviewed the 2021 Central Library Budget through February 28, 2021.

MOTION 26: Ellen Mitchell moved to accept the 2021 Central Library Budget. Virginia Keenan seconded and the motion carried.

PLSDAC LIASON REPORT

Stacey Wicksall highlighted several member libraries and their recent projects, programs, and partnerships including: Newark Public Library, Eagle Free Library (Bliss), Palmyra Community Library, Macedon Public Library, and Stevens Memorial Public Library (Attica).

OLD BUSINESS

MOTION 27: Judith McKinney moved to approve the Resolution of a Meeting of the Board of Trustees of Pioneer Library System Document and the Petition for Amendment of Charter to the Regents of the State of New York Document, requesting an adjustment to Pioneer Library System Trustee terms from five years to three years. Subrata Paul seconded and the motion carried.

NEW BUSINESS

MOTION 28: Ellen Mitchell moved to approve the System Annual Report to NYS and Assurances. Subrata Paul seconded and the motion carried.

MOTION 29: Subrata Paul moved to approve the Policy and Resolution updates as recommended by the Policy Committee.

- A. Resolution on Fair Compensation for Library Workers
- B. Reduced Match Eligibility Policy
- C. Resolution in Support of Fair Access to Digital Content
- D. Resolution on Monetary Fines and Fees as a Form of Social Inequity
- E. Statement Regarding Intellectual Freedom and Censorship
- F. Technology and Disaster Recovery Plan (review only)

Ellen Mitchell seconded and the motion carried.

DISCUSSION: The Policy Committee introduced the Brand Usage Policy.

MOTION 30: Judith McKinney moved to approve the Conflict of Interest Report. Ellen Mitchell seconded and the motion carried.

MOTION 31: Ellen Mitchell moved to approve the Sick Leave Policy. Judith McKinney seconded and the motion carried.

MOTION 32: Judith McKinney moved to approve the FY 2020 Financial Audit documents. Virginia Keenan seconded and the motion carried.

MOTION 33: Subrata Paul moved to approve the AUD (Annual Update Document). Virginia Keenan seconded and the motion carried.

MOTION 34: Ellen Mitchell moved to approve the 2021 Staff Handbook updates as recommended by the Personnel Committee. Judith McKinney seconded and the motion carried.

ADJOURN

MOTION 35: Ellen Mitchell moved to adjourn the meeting. Subrata Paul seconded and the motion carried. The meeting adjourned at 5:57pm.

NEXT MEETING

Wednesday, April 14, 2021 at 5:00pm.

Respectfully submitted,

Suzanne Macaulay

Approved on April 14, 2021