



# Pioneer Library System

## BOARD MEETING AGENDA Wednesday, December 8, 2021 ONLINE MEETING VIA ZOOM

### Call to Order:

1.	Public Comment Period		
2.	Adoption of the Agenda	Action: Vote	Doc 2112-1
3.	Approval of the Minutes of the November 10, 2021 Meeting	Action: Vote	Doc 2112-2

### Communication and Reports:

1.	Financial Reports:		
	a) Cash Activity Report – Julie Gruendike	Action: Vote	Doc 2112-3a
	b) Approve Warrants (list of bills paid) – Julie Gruendike	Action: Vote	Doc 2112-3b
	c) Approve YTD Report – Julie Gruendike	Action: Vote	Doc 2112-3c
2.	Executive Director Report – Ron Kirsop	Action: Discuss	Doc 2112-4
	a) Amendments to Library Aid Provisions		Doc 2112-4a
	b) Update to Legal Services: Stephanie Cole Adams		Doc 2112-4b
	c) RRLC 2020-2021 PLS Member Value Report		Doc 2112-4c
3.	Strategic Plan Report	Action: Discuss	Doc 2112-5
4.	Central Library Report – Kelly Nemitz	Action: Vote	Doc 2112-6
5.	PLSDAC Liaison's Report – Stacey Wicksall	Action: Discuss	Doc 2112-7
6.	Standing Committee Reports:		Doc 2112-8
	a) Audit Committee		No Report
	b) Finance Committee		No Report
	c) Personnel Committee		New Business
	d) Policy Committee		New Business

### Old Business:

1.	Approve Computer Support Policy – Policy Committee	Action: Vote	Doc 2112-9
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### New Business:

1.	Approve Personnel Change Report – Personnel Committee	Action: Vote	Doc 2112-10
2.	Approve 2021 System Satisfaction Survey – Ron Kirsop	Action: Vote	Doc 2112-11
3.	Approve 2022 Slate of Officers – Nominating Committee	Action: Vote	Doc 2112-11
4.	Appoint 2022 Claims Auditor – Nominating Committee	Action: Vote	Doc 2112-12
5.	Approve 2022 Committee Assignments – Chris Ryan	Action: Vote	Doc 2112-13

6.	Approve 2022 Annual Organizational Actions – Ron Kirsop	Action: Vote	Doc 2112-14
7.	Approve 2022 Fees and Grants Document – Ron Kirsop	Action: Vote	Doc 2112-15
8.	Review 2022-2024 Strategic Plan – Ron Kirsop	Action: Discuss	Doc 2112-16
9.	Approve 2021 Livingston County Capital Grant – Suzanne Macaulay	Action: Vote	Doc 2112-17
10.	Approve NYS Retirement Invoice \$78,656.00 – Kelly Nemitz	Action: Vote	Doc 2112-18
11.	Discuss Charter Amendment Documents – Ron Kirsop		
	a) Charter Amendment Resolution (Name Change)	Action: Discuss	Doc 2112-19a
	b) Charter Amendment Petition (Name Change)	Action: Discuss	Doc 2112-19b
12.	Executive Director Evaluation – Personnel Committee (Executive Session)	Action: Vote	No Report
13.	Approve Updated Executive Director Job Description – Personnel Committee	Action: Vote	Doc 2112-20a
14.	Approve Executive Director Employment Agreement – Personnel Committee	Action: Vote	
	c) Executive Employment Agreement		Doc 2112-20b
	d) Executive Director Salary Assessment		Doc 2112-20c
	e) Salary Comparison Chart		Doc 2112-20d
15.	Authorize Christine Ryan to Sign Executive Director Employment Agreement on Behalf of the System Board – Personnel Committee	Action: Vote	Doc 2112-20b

**Reminders:**

1. Next Board Meeting: Wednesday, February 9, 2022, at 5:00 PM via Zoom

**Adjourn**