



OWWL LIBRARY SYSTEM

BOARD MEETING AGENDA

Wednesday, September 13, 2023

2557 STATE ROUTE 21, CANANDAIGUA, NY 14424

Call to Order:

1.	Public Comment Period			
2.	September 13, 2023 Agenda	Christine Ryan	Action: Approve	Doc 2309-1
3.	Minutes of the August 9, 2023 Meeting	Christine Ryan	Action: Approve	Doc 2309-2

Communication and Reports:

1.	Financial Reports:			
	a) Cash Activity Report	Kelly Nemitz	Action: Approve	Doc 2309-3a
	b) Warrants (list of bills paid)	Kelly Nemitz	Action: Approve	Doc 2309-3b
	c) YTD Report and Balance Sheet	Kelly Nemitz	Action: Approve	Doc 2309-3c
2.	Central Library Report	Kelly Nemitz	Action: Approve	Doc 2309-4
3.	Executive Director Report	Ron Kirsop	Action: Discuss	Doc 2309-5
4.	PLSDAC Liaison's Report		Action: Discuss	Doc 2309-6
5.	Standing Committee Reports:			
	a) Policy Committee			No Report
	b) Personnel Committee			Doc 2309-7b
	c) Finance Committee			No Report
	d) Audit Committee			No Report

Old Business:

1.				
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New Business:

1.	2024 Holiday Schedule	Personnel Committee	Action: Approve	Doc 2309-9
2.	2024 Salary Schedule	Personnel Committee	Action: Approve	Doc 2309-10
3.	2024 Health Insurance Rates	Personnel Committee	Action: Approve	Doc 2309-11
4.	2023 Performance Recognition Program	Personnel Committee	Action: Approve	Doc 2309-12
5.	Amendments to the Executive Director's Employment Agreement	Personnel Committee	Action: Approve	Doc 2309-13
6.	Round Two NYLA Scholarships	Ron Kirsop	Action: Approve	Doc 2309-14
7.	OverDrive Invoice for a total of \$33,551.50 (Fiction Content)	Kelly Nemitz	Action: Approve	Doc 2309-15

8.	OverDrive Invoice for a total of \$41,000.00 (Non-Fiction Content)	Kelly Nemitz	Action: Approve	Doc 2309-16
9.	Book Challenge Review Committee Report a) All Boys Aren't Blue by George M. Johnson b) The Daughters of Ys by M. T. Anderson	Ron Kirsop	Action: Approve	Doc 2309-17a Doc 2309-17b
10.	2024 Trustee Nominations and Annual Meeting Schedule	Ron Kirsop	Action: Discuss	Doc 2309-18
11.	Employee Retention Tax Refund Report	Kelly Nemitz and Ron Kirsop	Action: Approve	Doc 2309-19
12.	System Trustee Position Description	Ron Kirsop	Action: Approve	Doc 2309-20
13.	2024 Budget Preparation Plans a) Finance Committee Meeting will be Scheduled in October	Kelly Nemitz and Ron Kirsop	Action: Discuss	No Report
14.	2023 OWWL Cost Shares to Member Libraries	Ron Kirsop and Kelly Nemitz	Action: Approve	Doc 2309-21

Reminders:

1. Next Meeting: October 11, 2023 (Annual Meeting)
2. Trustee Workshop with Stephanie Cole Adams: October 11, 2023

Adjourn