



OWWL LIBRARY SYSTEM

BOARD MEETING AGENDA

Wednesday, March 8, 2023

2557 STATE ROUTE 21, CANANDAIGUA, NY 14424

Call to Order:

1.	Public Comment Period			
2.	March 8, 2023 Agenda	Christine Ryan	Action: Approve	Doc 2303-1
3.	Minutes of the February 8, 2022 Meeting	Christine Ryan	Action: Approve	Doc 2303-2

Communication and Reports:

1.	Financial Reports:			
	a) Cash Activity Report	Jennifer Tessendorf	Action: Approve	Doc 2303-3a
	b) Warrants (list of bills paid)	Jennifer Tessendorf	Action: Approve	Doc 2303-3b
	c) YTD Report and Balance Sheet	Jennifer Tessendorf	Action: Approve	Doc 2303-3c
2.	Central Library Report	Kelly Nemitz	Action: Approve	Doc 2303-4
3.	Executive Director Report	Ron Kirsop	Action: Discuss	Doc 2303-5
	a) Suzanne's NYLA Voice Article			Doc 2303-5a
	b) One-House Budget Request to Assembly			Doc 2303-5b
	c) Aunt Flow Press Release			Doc 2303-5c
	d) One Book, OWWL Kids Press Release			Doc 2303-5d
	e) Association Library and NYSR Bill			Doc 2303-5e
4.	PLSDAC Liaison's Report		Action: Discuss	Doc 2303-6
5.	Standing Committee Reports:			
	a) Policy Committee		New Business	Doc 2303-7a
	b) Personnel Committee		No Report	Doc 2303-7b
	c) Finance Committee		New Business	Doc 2303-7c
	d) Audit Committee		New Business	Doc 2303-7d

Old Business:

1.	Systems Access and Confidentiality of Library Records Policy Independent Review Report	Ron Kirsop	Action: Discuss	Doc 2303-8
	a) Independent Review Committee Report			Doc 2303-8a
	b) ALA Letter of Support			Doc 2302-8b

New Business:

1.	2023 Trustee Acknowledgment Statements Report	Audit Committee	Action: Approve	Doc 2303-9
2.	FOIL Subject Matter List	Audit Committee	Action: Approve	Doc 2303-10

3.	System Policy Manual	Policy Committee	Action: Approve	
	a. System and Member Library Relationship Policy			Doc 2303-11a
	b. Computer Support Policy			Doc 2303-11b
	c. Social Media Policy			Doc 2303-11c
	d. Disposal and Sales of Surplus or Donated Items Policy			Doc 2303-11d
	e. Fixed Assets Capitalization Policy			Doc 2303-11e
	f. Fund Balance Policy			Doc 2303-11f
	g. Meeting Room Policy			Doc 2303-11g
4.	2022 System Annual Report	Ron Kirsop	Action: Approve	Doc 2303-12a
5.	2022 System Annual Report Assurances	Ron Kirsop	Action: Approve	Doc 2303-12a
6.	Fiscal Year 2022 Financial Audit Documents	Finance Committee	Action: Approve	Doc 2303-13a Doc 2303-13b
7.	Fiscal Year 2022 Annual Update Document	Finance Committee	Action: Approve	Doc 2303-14
8.	Fiscal Year 2022 990	Finance Committee	Action: Approve	Doc 2303-15

Reminders:

1. Next Meeting: April 12, 2023 at 5:00 PM

Adjourn