

NY CARES Act Funding Info Session



December 17, 2020

What is the CARES Act Funding?

- IMLS has provided the New York State Library with \$1,757,794 in federal Coronavirus Aid, Relief, and Economic Security (CARES) Act funds through the LSTA Grants to States Program. The State Library has allocated \$1,409,357 of these federal funds to New York State's 23 public library systems. **PLS has been allocated \$38,005**
- Funding is to be used: to prevent, prepare for, and respond to coronavirus, including to expand digital network access, purchase internet accessible devices, and provide technical support services.

Timeline:

- **April 21, 2020- June 30, 2021:** Project activities occur
- **December 17th, 2020:** OWWL Library applications open
- **January 2021:** Anticipated PLS award notification from DLD
- **January 15th, 2021:** OWWL Library applications due to PLS
- **February 5th, 2021:** Tentative date to send award confirmations
- **March 2021:** Checks sent to member libraries
- **June 30th, 2021:** Completion of project activities
- **July 15th, 2021:** Member library final report due to PLS
- **July 30th, 2021:** PLS final report due to DLD

Funding Guidelines

- Project Activities must occur between April 21, 2020- June 30, 2021
- Libraries can be reimbursed for approved activities going back to April 21, 2020
- Libraries that applied for the FEMA reimbursement for items purchased through August 2020 are not eligible to request for CARES Act funding reimbursement for those same items
- For subscription or contract services such as hotspots & virtual meeting platforms, costs must be prorated so that they only cover April 21, 2020-June 30, 2021.

Possible Project Activities: COVID-19 Prevention, Preparation & Response

- Personal Protective Equipment (PPE)
- Cleaning Supplies
- Air ventilation support: HVAC filters and/or air purifiers

Libraries that applied for the FEMA reimbursement for items purchased through August 2020 are not eligible to request for CARES Act funding reimbursement for those same items

Possible Project Activities: Digital Inclusion & Related Technical Support

- Chromebooks & licences: purchased through Aggregate Purchasing Agreement
- Hotspots & cases
- Keyboard Covers
- Headsets & webcams
- Virtual meeting platforms

For subscription or contract services such as hotspots & virtual meeting platforms, costs must be prorated so that they only cover April 21, 2020-June 30, 2021.

Other Ideas?

Application Process

1. Scan all quotes/receipts/invoices/work orders so they are one PDF file
2. Include in this file a cover letter on library letterhead outlining what is included in these receipts/invoices/work orders including a breakdown of expenses
3. Include a total dollar amount on the cover letter for the total amount that you are seeking, breaking down how much is for reimbursement & how much is an anticipated/requested expense
4. Email this file to asnyder@pls-net.org

The deadline to submit this request for funding is **Friday, January 15, 2021**.
This application process does not guarantee that you will receive funding.